



WIRELESS E-911 SERVICES BOARD

August 28, 2002

10:00 a.m.

110 S. 7th Street
3rd Floor Conference Room
Richmond, Virginia 23219

Members Present:	Jerry Simonoff, Chairman	Robert Layman
	Melvin Breeden	James McDonnell, Vice Chairman
	Edward Coglio	Sheriff Ron Oakes
	Mary Ellen Fahed (for Chief Stanley)	David Von Moll
	Captain John Furlough	Robert Woltz
	Tom Hanson	
Members Absent:	Terry Hall	
	Ralph Jones	
	Chief Henry Stanley	
	Chief Julian Taliaferro	
Staff Present:	Steve Marzolf, Coordinator	
	Mel Sheridan, Analyst	
	Dorothy Spears-Dean, Analyst	
	Brenda Bolton, Administrative Assistant	

1. CALL TO ORDER

Jerry Simonoff, Chairman, called the meeting of the Wireless E-911 Services Board (hereafter referred to as the Board) to order at 10:00 a.m. Mr. Simonoff welcomed all in attendance.

2. APPROVAL OF JULY MINUTES

Mr. Hanson made a motion, seconded by Sheriff Oakes, that the Board minutes of July 10, 2002 be approved as presented; passed 10-0-0.

3. FINANCIAL REPORT

- **July Financial Report**

Mr. Marzolf presented the financial report through July 2002.

- **Budget Update**

Mr. Simonoff made a brief statement to the Board regarding the current budget situation. Governor Warner recently made a statement to the Budget Committee regarding the review

of both general and non-general funds. As a result of the Governor's statement, all new project management contracts are to be reviewed by the Department of Budget & Planning and the Secretary of Technology. Mr. Marzolf reminded the Board of the following statement in the Code of Virginia:

§ 56-484.17. Wireless E-911 Fund; uses of Fund; enforcement; audit required.

Section D: "The Board shall make such qualifying payments to each PSAP operator and CMRS provider in four equal payments at the beginning of each calendar quarter of such fiscal year. If the Wireless E-911 Fund is insufficient during any calendar quarter to make all such qualifying payments, the Board shall prorate payments equally among all PSAP operators and CMRS providers during such calendar quarter. Unpaid amounts shall be carried forward for payment during the next calendar quarter. Such carry-forward process shall continue until all qualifying payments have been made."

Mr. Simonoff stated that it was too premature to stipulate what events might take place in the budget review process. The Chairman will call an additional Board meeting if necessary.

4. CMRS MONTHLY STATUS SUMMARY

Mr. Marzolf gave the Board an overview of the monthly reports filed by each CMRS Provider as per attached.

5. FY2002 ANNUAL REPORT

Mr. Marzolf presented the attached FY2002 Annual Report. He stated that the text is accurate, however, the maps need to be updated. A finalized copy will be forwarded to all Board members upon its completion. Mr. Hanson made a motion, seconded by Mr. Woltz that the FY2002 Annual Report be approved as presented once maps are updated; passed 10-0-0.

6. OLD BUSINESS

- **Statewide Base Mapping Project**

Mr. Bill Shinar, Coordinator, Virginia Geographic Information Network briefed the Board regarding the Statewide Base Mapping Project as per attachments.

- **FY2003 Wireless Funding Requests
(Alexandria, Blacksburg, Charles City, Christiansburg, Colonial Heights, Dinwiddie, Farmville, Gloucester, Greene, Lancaster, Lynchburg, Petersburg, Shenandoah, Williamsburg and Winchester)**

Mr. Marzolf presented requests for funding for Alexandria, Blacksburg, Charles City, Christiansburg, Colonial Heights, Dinwiddie, Farmville, Gloucester, Greene, Lancaster, Lynchburg, Petersburg, Shenandoah, Williamsburg and Winchester. Mr. Woltz made a motion, seconded by Captain Furlough that the request be approved as per attached; passed 10-0-0.

- **FY2003 Adjustment (Vinton)**

Mr. Marzolf presented an adjustment to a request previously approved by the Board for Town of Vinton. Mr. Breeden made a motion, seconded by Mr. Layman; passed 10-0-0.

- **Wireline Funding Requests
(Augusta, Bedford, Buckingham, Campbell, Cumberland, and Prince Edward)**

Mr. Marzolf presented requests for wireline funding submissions for Augusta, Bedford, Buckingham, Campbell, Cumberland, and Prince Edward as per attached. Captain Furlough made a motion, seconded by Mr. Layman that the requests be approved as presented; passed 10-0-0.

- **Wireline Extension Request (Bland County)**

Mr. Marzolf presented a request for an extension for wireless implementation from Bland County as per the attached letter. Mr. Woltz made a motion, seconded by Mr. Breeden that the request be approved as presented; passed 10-0-0.

- **Wireless Extension Requests
(Amelia (lump sum), Brunswick, Farmville, and Halifax)**

Mr. Marzolf presented requests from Amelia (lump sum), Brunswick, Farmville, and Halifax for wireless funding as per attached. Mr. Von Moll made a motion, seconded by Sheriff Oakes that the request be approved as presented; passed 10-0-0.

7. NEW BUSINESS

- **Strategic Planning Process**

Ms. Spears-Dean, Public Safety Communications Analyst, presented the attached Strategic Planning Process to the Board. Mr. McDonnell made a motion, seconded by Mr. Layman to proceed with the Strategic Planning Process; passed 10-0-0.

8. CMRS STATUS UPDATES

The following CMRS Providers presented to the Board their status of wireless Phase I and Phase II implementation:

- Cingular – Candice Miller
- Alltel – Glenn Rabin
- Triton PCS – Mark Simonton

9. ADDITIONAL BUSINESS

- **Next Board Meeting**

The next E-911 Wireless Services Board meeting will be held on November 13, 2002. Nextel is scheduled to address the Board at that time of their status of wireless Phase I and Phase II implementation.

10. **ADJOURNMENT**

With no other business to be discussed, Captain Furlough made a motion, seconded by Mr. Hanson that the meeting be adjourned; passed 10-0-0.

Respectfully submitted,

Brenda A. Bolton
Administrative Assistant
Public Safety Communications Division
Department of Technology Planning

Approved by Board: _____
(date)